



# SIGN APPLICATION

Department of Housing & Buildings, 87 Nepperhan Avenue, Yonkers, NY 10701

To the Commissioner of the Department of Housing & Buildings:

DATE \_\_\_\_\_

Application is hereby made for a permit according to the following detail statement of the specifications and plans herewith submitted for the erection or repair of a sign.

**Annual Billing Address** (Who is responsible for annual sign fee?)

Name: _____
Address: _____
Phone/Email: _____

TYPE OF SIGN \_\_\_\_\_

JOB LOCATION \_\_\_\_\_

BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

ADDRESS \_\_\_\_\_

PRINT LICENSED SIGN ERECTOR'S NAME \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

LICENSED SIGN ERECTOR'S SIGNATURE \_\_\_\_\_

**Fill in the Following Information Under Respective Headings:**

**TOTAL # OF SIGNS/AWNINGS FILING FOR \_\_\_\_\_**

**GROUND SIGN (MULTIPLE SUPPORTS):**

Material \_\_\_\_\_ Weight \_\_\_\_\_ Size \_\_\_\_\_ How Illuminated? \_\_\_\_\_  
FEE \_\_\_\_\_

**POLE SIGN (SINGLE SUPPORT):**

Material \_\_\_\_\_ Weight \_\_\_\_\_ Size \_\_\_\_\_ How Illuminated? \_\_\_\_\_  
FEE \_\_\_\_\_

**WALL SIGN:**

**ALTERATION/REPAIR:**

Material \_\_\_\_\_ Weight \_\_\_\_\_ Size \_\_\_\_\_ How Illuminated? \_\_\_\_\_  
How secured to building? \_\_\_\_\_ To which wall of building is sign to be attached  
FEE \_\_\_\_\_

**AWNING SIGN:**

Material \_\_\_\_\_ Weight \_\_\_\_\_ Size \_\_\_\_\_ How Illuminated? \_\_\_\_\_  
How secured to building? \_\_\_\_\_ To which wall of building is sign to be attached  
FEE \_\_\_\_\_

**RETRACTABLE AWNING SIGN:**

Material \_\_\_\_\_ Weight \_\_\_\_\_ Size \_\_\_\_\_ How Illuminated? \_\_\_\_\_  
How secured to building? \_\_\_\_\_ To which wall of building is sign to be attached  
FEE \_\_\_\_\_

**VERTICLE SIGN:**

Material \_\_\_\_\_ Weight \_\_\_\_\_ Size \_\_\_\_\_ How Illuminated? \_\_\_\_\_  
How secured to building? \_\_\_\_\_ FEE \_\_\_\_\_

**ANGLE SIGN:**

Material \_\_\_\_\_ Weight \_\_\_\_\_ Size \_\_\_\_\_ How Illuminated? \_\_\_\_\_  
How secured to building? \_\_\_\_\_ To which wall of building is sign to be attached  
FEE \_\_\_\_\_

OFFICE USE ONLY

APPLICATION # \_\_\_\_\_ PERMIT # \_\_\_\_\_ TYPE OF SIGN \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_ LOCATION OF SIGN \_\_\_\_\_

NAME OF ERECTOR \_\_\_\_\_ ELECTRICAL PERMIT # \_\_\_\_\_

CERTIFICATE OF APPROVAL

*Hereby certify that in accordance with the requirements of G.O. #20-1968, as amended, and all ordinances or laws relation thereto, I have this day approved the erection of the sign specified in this application shall not apply to any sign which varies in any manner whatsoever from the proposed sign specified and described in this application.*

Sign Inspector \_\_\_\_\_ Dated \_\_\_\_\_, 20 \_\_\_\_\_

CONSENT OF OWNER OF PREMISES OR DULY AUTHORIZED AGENT OF OWNER

TO THE COMMISSIONER OF HOUSING & BUILDINGS:

Consent is hereby given to the erection and/or maintenance of the type of sign herein designated on premises herein before set forth, of which I am the owner of duly authorized agent of said owner.

\_\_\_\_\_  
Owner of Property (Print Name)

\_\_\_\_\_  
Owner of Property / Authorized Agent (Signature)

Sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public/Commissioner of Deeds

\*\*\*\*\*

\_\_\_\_\_  
Print Name of Business Owner

\_\_\_\_\_  
Signature of Business Owner

Sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public/Commissioner of Deeds