



City of Yonkers
Department of Housing and Buildings
87 Nepperhan Ave. Fifth Floor
Yonkers, N.Y. 10701
ELECTRICAL DIVISION
(914) 377-6523

Guidelines for completing an Electrical Permit Application

- All electrical work requires a permit except for: "the replacement of lamps, ballasts, or fuses or the connection of portable devices to suitable permanently wired receptacles."
- All Fire Alarm work that has a central panel **MUST** be filed on a Building Permit and is handled by the Yonkers Fire Department.
- All Low Voltage work requires a separate electrical permit except for: HVAC controls in 1 & 2 Residences.
- You **MUST** calculate your permit fees and provide us with a completed check.
BLANK CHECKS WILL NOT BE ACCEPTED

Property and Owner / Lessee information:

- You must provide all information and fill in all spaces that apply.
- If you need help obtaining the Block and Lot numbers for the property, contact the Assessor's Office at 914-377-6200

Affidavit of Cost:

- You must have the Owner / Lessee complete, sign and notarize this section.
- The "Cost" of work must include any and all services, labor, material and equipment to complete the work. If the Owner / Lessee purchases material or provide any other assistance to complete the work, the value of those items are to be included in the "Cost".

Contractor Information:

- You must provide all information in this section and have it notarized.

Information on Work to be Performed:

- You **MUST** answer questions 1 through 5 as they apply to the work you are applying for. All 5 questions **MUST** be answered.
- Provide a brief description of the area of work and type of work to be performed.
ie: Wiring new 2 story addition, Wiring new building, Replacing fire damage wiring, Upgrading service to 200 amps, ect.

Electrical Permit Application Counts Sheet:

- You must complete this section and provide us with the number of devices and equipment being installed under this permit. If there is not a category or you need additional space, please provide this information on a separate sheet of paper.
- Any work performed that is not listed on this application or an amendment to it, will be deemed "Working without a Permit" and will be subject to Legalization Fees.



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APPLICATION FOR PROPOSED ELECTRICAL PERMIT

DO NOT WRITE IN THIS SPACE

Application #: _____ Permit #: _____

APPROVAL RECOMMENDED FOR GENERAL ARRANGEMENT DETAILS TO CONFORM TO YONKERS ELECTRICAL CODE & NYS CODE

PLEASE PRINT OR TYPE

STREET NO. & NAME: _____ CON ED Case#: _____

NO. of FAMILIES: _____ NO. of FLOORS: _____ BLOCK: _____ LOT: _____

NEW _____ EXISTING _____ RES. 1&2 FAMILY _____ RES. MULTI _____ COMM. _____ MIX USE _____

OWNER / LESSEE: _____ PHONE #: _____

ADDRESS: _____

Affidavit of Cost The term "COST" means the actual value of all services, labor, materials & equipment to complete work.

Estimated Cost of Work: _____

As required by law, the accompanying plan and the following description of the electrical work proposed to be put into the building described above is hereby submitted for approval, and the undersigned hereby agree to, or cause to be done, all electrical work in the building specified herein, according to the accompanying plan and description of work in accordance with the Electrical Code of the City of Yonkers and New York State, and the Rules and Regulations of the Electrical Division.

COUNTY OF WESTCHESTER SS:

CITY OF YONKERS

On the _____ Day of _____ 20_____ before me came _____

known to me to be the person who executed the above instrument and they acknowledged to me that they had executed the same.

 Commissioner of Deeds, Notary Public

Owner: _____

Lessee: _____

Stamp

I, _____ state that I am a Master Electrician, duly licensed in the County of Westchester,

License No. _____, expiring 20_____. Company name of _____ with a shop

located at _____, and Tele. # _____.

That they are duly authorized by the owner/lessee as given above, to do the electrical work as set forth in this application & detailed statement of specifications and accompanying plans, including all amendments to the same which may be filed hereafter and a permit for which is hereby issued to them, and they stipulate that they will comply with all the rules and regulations of the Electrical Division for the City of Yonkers and with every other provision of law relating to the subject of the electrical work in the City of Yonkers, in effect at this date.

Falsification of any statement is an offense and any individual making the statement shall be deemed guilty of perjury, and upon conviction, shall be punished as provided by law.

Sworn to before me this _____ Day of _____ 20_____

 Commissioner of Deeds, Notary Public

 Electrician's Signature

Stamp



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Check all boxes as they apply to this Application.

1) What Type of Permit are you Applying for? Electrical
 Only one permit per application. Low Voltage (excluding any Fire Alarm Systems)

2) Are you: (choose all that apply) Installing any wiring, equipment or devices other than for a Service?
 Repairing NO
 Replacing YES If YES, Estimated cost: \$ _____

3) Are you performing work on any **SERVICE EQUIPMENT** including but not limited to: Service Entrance Conductors, Meters, Service Disconnects, Main Panels, Equipment Grounding Conductors / Electrodes or Re-energizing an existing meter?
 NO
 YES (Circle one) Residential 1 & 2 Family Number of meters _____
 All other residential and commercial Number of meters _____

4) Is this "Application for Proposed Electrical Permit" to apply for, or to legalize work already performed by you or others prior to this application submission? NO
 YES If YES, all work MUST comply with CURRENT Yonkers & NYS Electrical and building codes.

5) Is the work being applied for the result of or to repair any wiring due to a fire at this property?
 NO
 YES

Please give a brief description of work to be performed

You MUST complete and submit a completed "Counts" sheet.

Do Not Write in This Section Office Use Only

| | | |
|------------------------|----------------------------|---------------------|
| Base Fee _____ | All Permits _____ | Accepted by: _____ |
| Est. Cost Fee _____ | If yes on question 2 _____ | Reviewed by: _____ |
| Service Work Fee _____ | If yes on question 3 _____ | Processed by: _____ |
| Legalization Fee _____ | If yes on question 4 _____ | |
| Total Fees Due _____ | Fees Submitted _____ | Date _____ |

Electrical Permit Application Count Sheet

| Floor | Receptacles | Switches | Surface Fixtures | Recessed Fixtures | Smoke Detectors | Carbon Detectors | Special Recpt. | Low Voltage Drop | GFCI Devices | AFCI Devices | Exhaust Fans | Electric Heaters | Exit Lights | Emergency Lights |
|--|-------------|----------|------------------|-------------------|-----------------|------------------|----------------|------------------|--------------|--------------|--------------|------------------|-------------|------------------|
| Base | | | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | |
| 6 | | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | | |
| 8 | | | | | | | | | | | | | | |
| 9 | | | | | | | | | | | | | | |
| 10 | | | | | | | | | | | | | | |
| Attic | | | | | | | | | | | | | | |
| Garage | | | | | | | | | | | | | | |
| Outside | | | | | | | | | | | | | | |
| If you have more than 10 floors, submit another sheet for additional floors. | | | | | | | | | | | | | | |

| Motors | | |
|--------|----|-----|
| QTY. | HP | Use |
| | | |
| | | |
| | | |
| | | |
| | | |

| Signs | |
|-------|------|
| QTY. | Type |
| | |
| | |

| Panels | |
|--------|------|
| Qty. | Amps |
| | |
| | |
| | |
| | |
| | |

| Disconnects | |
|-------------|------|
| Qty. | Amps |
| | |
| | |
| | |
| | |
| | |

| Paddle Fans | |
|-------------|--|
| Qty. | |
| | |

| Misc. Equipment | |
|-----------------|-------------|
| Qty. | Discription |
| | |
| | |
| | |
| | |
| | |
| | |

| Service | | | |
|---------|---------|-----------|------------|
| Phase | Voltage | Amperage | No. Meters |
| | | | |
| OH | | No. Disc. | Disc. Type |
| UG | | | Disc. Size |

| Electric Ovens | |
|----------------|----|
| Qty. | KW |
| | |

| Electric Ranges | |
|-----------------|----|
| Qty. | KW |
| | |

| Dishwasher | |
|------------|----|
| Qty. | KW |
| | |