

## **PROCEDURES FOR FILING PLUMBING APPLICATIONS IN THE CITY OF YONKERS**

*All Applications must be completed, signed by the Plumber and notarized. All Block and Lot numbers on the applications must be verified by the Assessment Office (914) 377-6200 in City Hall and all payments made by check or money order to the City of Yonkers.*

Call (914) 377-6566

All Plumbing & Gas Applications may be filed at the same time, but **MUST** each have Separate Checks

### **New Construction/Only**

#### **First Step Plan Review**

- Plumbing application completed by Plumber and notarized.**
- Stop at the Assessment Office in City Hall and have the Block and Lot verified.**
- Check payable to the City of Yonkers for all fees associated with permit as per fee schedule.**
- One set of plans. New construction needs Site plan with utilities shown (size-type of pipe).**

#### **Second Step (once plan has been reviewed and approved).**

- Plumbing Contractor comes in with 2 additional sets of plans to be stamped, 1 for jobsite and 1 for himself to be marked upon inspections, (if plan was not approved it will be returned with comments for amendment.) Revised plan to be re-submitted with check for re-review)**

### **Legalization of already existing Plumbing fixtures in order to obtain a Certificate of Occupancy**

- Plumbing application completed by Plumber and notarized.**
- Stop at the Assessment Office in City Hall and have the Block and Lot verified.**
- Check payable to the City of Yonkers for penalty and fees associated with permit as per fee schedule.**
- Building Dept. approval of LCO Plan prior to plumbing inspection appointment.**
- Gas Conversion LCO to be filed on Plumbing Permit under Legalization.**

### **Plumbing Fixture Replacement only not involving any structure work on building**

- No plans required.**
- Plumbing application completed by Plumber and notarized.**
- Check payable to City of Yonkers for all fees associated with permit as per fee schedule.**

### **Gas Meter Testing**

- Plumbing GAS application completed by Plumber and notarized.**
- Check payable to City of Yonkers for all fees associated with GAS permit as per fee schedule.**
- Gas Test price per Meter, Riser, Locked valve or Outside/Underground piping.**

### **Water/Sewer Services**

- Plumbing application completed by Plumber and notarized.**
- Check payable to City of Yonkers for all fees associated with permit as per fee schedule.**
- Plumbing Contractor will be given the appropriate form for City Engineering in order to obtain an excavation permit for Street/Sidewalk/Tap for above repair.**
- Utilities fees per each; Water, Fire Line, Sewer, Storm services.**
- All Sewer Liners MUST be submitted with Engineer's Letter as per Sewer Liner Instruction Sheet.**

### **Gas Conversion**

- Plumbing GAS application completed by Plumber and notarized.**
- Check payable to City of Yonkers for all fees associated with GAS permit as per fee schedule.**
- Gas meter test is required.**
- A receipt for Chimney Cleaning will be required.**
- Requires a Building Permit for tank removal/abandonment.**
- Blue Card not issued until all above requirements are met.**