



Mayor Mike Spano

CITY OF YONKERS

Vincent Pici, P.E., M.P.A.  
Commissioner

DEPARTMENT OF HOUSING AND BUILDINGS

87 Nepperhan Avenue, 5th Floor  
Yonkers, NY 10701

Building Tel. 914.377.6500  
Fax 914.377.6521

Housing Tel. 914.377.6536  
Fax 914.377.6496

## VACANT BUILDING APPEAL HEARING REQUEST FORM

DATE: \_\_\_\_\_

REGISTRY NUMBER: \_\_\_\_\_

**LOCATION OF PREMISES:** (ATTACH COLOR PHOTOGRAPHS OF FRONT STREET FACING FACADE)

**ADDRESS:** \_\_\_\_\_

**BLOCK:** \_\_\_\_\_ **LOT(S):** \_\_\_\_\_

**OWNER INFORMATION:**

NAME(S): \_\_\_\_\_ ADDRESS: \_\_\_\_\_

CELL PHONE NO.: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

Application is hereby made to the Department of Housing and Buildings, City of Yonkers, NY to appeal an adverse decision of the Buildings Commissioner under the Vacant Building Registry Law in accordance with Section 58-37. A completed application form setting forth the reasons for the appeal, must be received within 10 days after receipt of the determination from the Building Commissioner. **If a request for appeal is not made within the ten-day period, the action of the Building Commissioner is final.**

Reason for Appeal (Attach additional sheets if required):

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This appeal will be considered by the Vacant Buildings Review Board which shall consist of the Commissioner of Housing and Buildings or his/her designee, the Commissioner of Planning and Development or his/her designee and the Corporation Counsel or his/her designee. A timely request for appeal shall stay any action of the Building Commissioner until the Vacant Buildings Review Board has decided the appeal.

**APPLICANT TO INDICATE ALL OF THE FOLLOWING THAT APPLY:** (Additional information neatly printed or typed in support of the application may be attached)

- The building has suffered fire damage or damage caused by extreme weather conditions. This limited exception allows an exemption from the registration requirement for a period of **(45)** forty five days after the fire or extreme weather event if the property owner submits a written request for exemption from the Department of Housing and Buildings. After which the building must be registered and the fees paid.
- A building permit has been issued and work has commenced and is being actively performed to restore the property. This limited exception allows an exemption from the registration requirement for a period of **(6)** six months from the date of the written request for an exemption which has been submitted to the Department of Housing and Buildings. If additional time is needed, the Department of Housing and Buildings may grant one additional exemption by which time the work on the building shall be completed.

*The undersigned attests to the above information as accurate. Any falsification may result in the denial of the certificate of application to remove the registration for a vacant building.*

**OWNER (PRINT):** \_\_\_\_\_

**OWNER SIGNATURE:** \_\_\_\_\_

**IF NOT OWNER, RELATIONSHIP TO PROPERTY:** \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Officer of Corporation, Limited Partnership, Limited Liability Company or Limited Liability Partnership

Title and Company \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Agent Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Title and Company \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

***IF NOT OWNER, PLEASE INCLUDE ORIGINAL AND NOTARIZED AUTHORIZATION TO ACT AS AGENT ON BEHALF OF OWNER***

<p>OFFICE USE</p> <p><input type="checkbox"/> PRIOR VACANT BUILDING FEES PAST DUE: \$_____ (Attach Statement of Fees Due)</p> <p><input type="checkbox"/> ALL PRIOR VACANT BUILDING FEES COLLECTED TO DATE</p> <p><input type="checkbox"/> ALL VIOLATIONS, COMPLAINTS, OUTSTANDING/OPEN PERMITS CLEARED OR CLOSED</p>
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