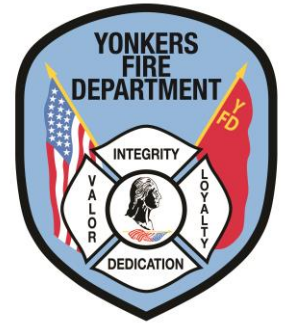




# CITY OF YONKERS FIRE DEPARTMENT



Mike Spano  
Mayor  
Robert F. Sweeney  
Fire Commissioner

470 Nepperhan Ave. 2<sup>nd</sup> floor  
Yonkers, NY 10701  
PHONE: 914-377-7525 FAX: 914-377-7566

## REQUEST FOR INSPECTION

**READ ALL PROCEDURES ON THE BACK OF THIS FORM BEFORE PROCEEDING.**

**\* Indicates required information. Incomplete forms will not be processed. Use BLACK ink to complete.**

\*Date: \_\_\_\_\_ \*Permit Application Number: \_\_\_\_\_

\*Address of Inspection: \_\_\_\_\_ Block/Lot: \_\_\_\_\_ / \_\_\_\_\_

\*Person Requesting Inspection: \_\_\_\_\_ ( \_\_\_ Owner, \_\_\_ Tenant, \_\_\_ Contractor)

Business Name: \_\_\_\_\_ \*Contact #: \_\_\_\_\_

### Type of Inspection(s) You Are Requesting (Mark X in all that apply)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Fire Alarm Rough-in – fee w/ final | <input type="checkbox"/> Sprink./Standpipe Rough – fee w/ final | <input type="checkbox"/> Kitchen Ductwork - \$75          |
| <input type="checkbox"/> Fire Alarm Final - \$170           | <input type="checkbox"/> Sprink./Standpipe Final - \$170        | <input type="checkbox"/> Kitchen Suppression - \$60       |
| <input type="checkbox"/> Alteration I/II/Renovation - \$75  | <input type="checkbox"/> Fire Pump - \$75                       | <input type="checkbox"/> Tent - \$95                      |
| <input type="checkbox"/> New Construction/Alt. III - \$170  | <input type="checkbox"/> Press. Restricting Valve - \$75        | <input type="checkbox"/> Cabaret License - \$75           |
| <input type="checkbox"/> Cert. Occupancy/Completion-\$75    | <input type="checkbox"/> Underground Fire Main - \$75           | <input type="checkbox"/> 2 <sup>nd</sup> Hand Auto - \$75 |
| <input type="checkbox"/> Change of Tenant - \$75            | <input type="checkbox"/> Stairway Pressurization - \$75         | <input type="checkbox"/> Cellular Site - \$75             |
| <input type="checkbox"/> Emergency Generator - \$75         | <input type="checkbox"/> Smoke Control System - \$75            | <input type="checkbox"/> Rooming House/Hotel- \$75        |
| <input type="checkbox"/> Emergency Lighting - \$75          | <input type="checkbox"/> Clean Agent Suppression - \$75         | <input type="checkbox"/> Oil Burner - \$55                |

### ***TANK WORK - SUBMIT NO LESS THAN 72 HOURS PRIOR TO REQUIRED INSPECTION***

**Tank work type/s:** \_\_\_ AST \_\_\_ UST \_\_\_ Installation \_\_\_ Removal \_\_\_ Abandonment \_\_\_ Testing

**Tank Size/s:** \_\_\_ 550 gal. or less - \$75 \_\_\_ 551-2,000 gal. - \$150 \_\_\_ 2,001 gal. & above - \$225

***Fee is per tank. Indicate the total number of tanks involved in work (old and new) on the line provided.***

**Scheduled Work Date:** \_\_\_\_\_ **Estimated Removal Time (1 hr. block estimate):** \_\_\_\_\_

**Inspection Fee Total:** \_\_\_\_\_ *(must be submitted with application)*

**CERTIFIED CHECK/MONEY ORDER PAYABLE TO: City of Yonkers**

#### Official Use Only

**Inspector/s:** \_\_\_\_\_

**Inspection Date:** \_\_\_\_\_ **Result:**  Fail  Partial  TCO  CO/CC -  Entered in Municipality

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**Comments/Conditions:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **Procedure for Request for Inspection**

- Office hours are 8:30am – 5:00pm, Monday through Friday except holidays.
- Owners and/or contractors shall be responsible for requesting Yonkers Fire Department inspections by utilizing the attached “Request for Inspection” form. Verbal requests for inspections will not be accepted.
- When ready for the appropriate inspection, a properly completed “Request for Inspection” form with payment must be submitted in person or by mail. Applications and payments shall be directed to *YFD Fire Prevention* at the address on the top of the application.
- Inspection fee payments must be in the form of certified bank check or money order. **No personal checks or cash.** Payments shall be made payable to: **City of Yonkers**.
- Inspectors will not accept payment for inspection fees at the time of inspection.
- A Fire Inspector will contact you to schedule the inspection *once payment is received and processed*. No inspections shall be considered approved/scheduled until such time as you are contacted by an inspector to confirm the appointment date and time.
- Allow a 2 hour time block from the scheduled time for the arrival of the inspector, unless a specific time block is provided otherwise. The appropriate representative must be present upon arrival.
- Permit(s) and approved plans must be on site at the time of inspection.

### **TANK INSTALLATION / REMOVAL / ABANDONMENT / OIL BURNER**

Yonkers Fire Department will no longer issue an inspection certificate for this work. The Fire Inspector will enter their inspection information into the city property database. This information will then be available to the Department of Housing and Buildings to issue a Certificate of Completion which will serve as your record of work satisfaction and closure of permit.

Tank fees are per tank. When completing the form indicate the number of tanks under the scope of work in the blank space provided. (Ex: 1 removal + 1 installation = 2 tanks)

Completed forms with payment must be received no less than 48 hours from the estimated work date provided. An inspector will contact you to confirm the inspection scheduling. Work date and time estimate provided by the applicant on the reverse of this form are to assist in the scheduling, not confirmation of an appointment.

Oil burner inspection listed as the last inspection type in column 3.

**NOTE - Inspections are scheduled according to the order in which they are received and payment processed. Scheduling is based on the Fire Inspectors' availability. Wait times vary based on the volume of requests at the period of time. Every effort will be made to promptly respond to schedule an inspection.**