

Consumer Protection Bureau
87 Nepperhan Ave
Room 212
Yonkers, NY 10701

City of Yonkers
Cigarette/Tobacco Retail Dealer
License Application

Phone: 914 377-6808
Fax: 914-377-6811
Website:
www.YonkersNY.gov

INSTRUCTIONS FOR USING THIS FORM

Please Note:

This license is not transferable.

CIGARETTE RETAIL DEALER -- Any person, other than a wholesale dealer, engaged in selling cigarettes, cigars, e-cigarettes and other tobacco products.

Requirements:

1. Photocopy of New York State Vendor Certificate or Certificate of Authority. If you do not have this information, you must call the NYS Department of Taxation at 1-800-225-5829 for information as to how to apply.
2. Copy of a valid Driver's License issued by the Motor Vehicle Department. If you do not have a Driver's License, a copy of a Motor Vehicle issued State ID Card is required.
3. Copy of New York State Certificate of Registration of Retail Dealers and Vending Machines for the Sale of Cigarettes and Tobacco Products.
4. If applicant is a member of a partnership or sole proprietor of the business and it is located within the County of Westchester, a copy of the Business Certificate obtained from the County Clerk of Westchester County must be provided. For County Clerk call 914-995-2000. If applicant is a corporation, copy of Certificate of Incorporation or filing receipt must be submitted.
5. Checks or money orders must be made payable to the City of Yonkers.

LICENSING FEES AND EXPIRATION DATE

\$200.00/one year term
License expires January 31st following date of issuance.

Mike Spano, Mayor
Kerry O'Brien Hess, Director

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Pursuant to the provisions of the Code of the City of Yonkers, I the undersigned respectfully petition for the below listed license in the City of Yonkers, and for that purpose, I hereby provide the following answers to the questions contained herein.

Name: _____ Social Security #: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone #: _____ Cell #: _____ E-mail: _____

Date of Birth: _____ Sex: _____ Height: _____ Hair Color: _____ Eye Color: _____

Are you a citizen of the United States?

If not, please provide a copy of your INS A Card and #:

Name of Business: _____ Tax ID#: _____

DBA (If applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____

E-mail: _____

Describe type of establishment this is (i.e. gas station, deli, card store etc.):

List Names of all Employees (please use additional paper if necessary):

I, _____, being duly sworn, deposes and says that all of the answers in the foregoing application are true.

Signature/Date: _____ Print name: _____

Notary Public

License #: _____ Date Issued: _____

Mike Spano, Mayor
Kerry O'Brien Hess, Director