

CITY OF YONKERS - BOARD OF CONTRACT AND SUPPLY
ANNOTATED AGENDA FOR MEETING OF SEPTEMBER 25, 2015 – 9:30 AM
CITY HALL - MAYOR’S RECEPTION ROOM - 2ND FLOOR

MEMBERS

MIKE SPANO, MAYOR, represented by Deputy Mayor Steve Levy
Liam McLaughlin, City Council President, represented by Chief of Staff Kathy Spencer
John Liszewski, Commissioner of Finance & Management Services
Paul Summerfield, City Engineer
John Larkin, City Council Majority Leader (absent)

OTHERS IN ATTENDANCE

Thomas Collich, Purchasing Director Karen Ramos, Deputy Corporation Counsel

VOTING MEMBERS

Procurements Subject to General Municipal Law (GML) 103 - Competitive Sealed Bidding
Mayor Mike Spano John Liszewski Paul Summerfield Liam McLaughlin

VOTING MEMBERS

Procurements Subject to General Municipal Law (GML) 104b - Not Subject to Competitive Sealed Bidding
Mayor Mike Spano John Liszewski Paul Summerfield Liam McLaughlin John Larkin

PART I – RECOMMENDATIONS FOR NEW CONTRACTS – ALL ITEMS APPROVED

Planning & Development – GML 104b

1. Yonkers Partners in Education
Term: 12-months
Amount: \$27,400
Req. No. 121833
Account: CDBG Year 36
Scope: Funding to support operating costs for rental of space for the College Zone program (High School Academic Tutoring and SAT/ACT preparation classes).
Buyer: AC

Corporation Counsel – GML 104b

2. Crash Technologies, Inc.
Term: 12-months
Amount: Not-to-Exceed \$15,000
Req. No.
Account: General Fund
Scope: Accident and reconstruction analysis consultant to provide litigation support and expert witness testimony to defend automobile accident cases.
Buyer: AC

DPW – GML 103

3. Reed Systems LTD
Amount: \$31,220
Term: One-time purchase and installation
Bid No. 5953
Opening date: 9/9/2015 – 1 bid
Award to sole bidder
Req. No. 121845
Account: Capital
Scope: Furnish and install truck mounted brine solution applicator and tank controls.
Buyer: DC

DPW – GML 104b

4. United Rentals of North America Inc.
Term: one-time purchase
Amount: \$13,358
Req. No. 121669
Account: Capital
Scope: Purchase of Griswold Machine & Engineering (“GME”) trench box shoring system for the Water Repair Shop for the Crestwood Project. GME has confirmed that United Rentals is their sole local authorized distributor for sales and service.
Buyer: AS

5. Atlantic Salt, Inc.
Term: 9/1/2015 – 8/31/2016
Amount: \$1,059,150 – only \$800,000 will be encumbered at this time.
Req. No. 121837
Account: General Fund
NYS OGS contract PC67020
Scope: Purchase of bulk quantities (approximately 15,000 tons) of road salt to be stored at the Murray’s Skating Center and 10 Downing Street.
Buyer: ED

6. Eastchester Glass Company, Inc.
Term: one-time furnish and install
Amount: 11,500
Req. No. 121168
Account: Capital
Scope: Window replacement in One Larkin Center, 4th floor Superintendent’s office.
Other quote: Kuritzky Glass Company, Inc. \$13,800
Buyer: TC

7. Reed Systems LTD
Term: one-time furnish and install
Amount: Not to Exceed \$150,000
Req. No. 122088
Account: Capital
Piggy-back Putnam County Contract Bid RFB-39-15
Scope: Furnish and install Liquid Calcium Chloride Systems to augment salt as its being dispensed for snow removal.
Buyer: ED

DoIT – GML 104b

8. Washington Computer Services
Term: 8/1/2015 – 7/31/2016
Amount: \$80,000
Req. No. 120901
Account: General Fund
NYS OGS contract PT64308
Scope: Annual support and maintenance services for the Police Department’s wireless video surveillance system.
Buyer: SR

BOE / Special Education – GML 104b

Correction entry item 9 – Scope: Purchase and installation of furniture (desks, chairs, bookcases, lockers, and tables) for 14 new classrooms (9 separate locations). This item was originally approved by the BOCS on 8/13/15 and by the BOE on 8/19/15 as two separate awards, School Outfitters LLC for \$22,258 and Scholar Craft Products for \$17,062.61 based on NYS OGS pricing. BOCS approval was requested first because of the need to issue PO's quickly to receive the furniture in time for school opening. In addition, the quotes were still being formulated. Subsequently it was determined that the furniture could be obtained less expensively by combining the furniture to be supplied by Scholar Craft (only desk/combo) with the furniture from School Outfitters. The reason being that the Scholar Craft state contract had higher freight costs for low dollar orders being shipped to multiple locations. Accordingly, it is requested that the approval for Scholar Craft be rescinded and awarded to School Outfitters as stated below. This represents an increase of \$9,732.84.

Special Education– GML 104b

9. Multiple PO's - School Outfitters LLC
Term: one-time furnish and install.
Amount: \$49,053.45
Account: Capital
NYS OGS contract PC66516
Scope: Furnish and install a variety of desks, chairs, bookcases, lockers, and tables for 14 new classrooms to be delivered to 9 separate locations.
BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #11.8

PART II – RECOMMENDATIONS FOR CONTRACT AMENDMENTS – ALL ITEMS APPROVED

Corporation Counsel – GML 104b

1. Contract 502527 – Wilson, Elser, Moskowitz, Edelman & Dicker LLP
Initial Term: Open-ended.
Original BOCS Approval: 2/17/2008 - \$25,000. Subsequent BOCS approved increases: \$650,000.
Scope: General commercial litigation services as needed.
The Department is requesting approval to increase the amount \$75,000.
Req. No. 121711
Account: General Fund
Buyer: AC

DPW – GML 103

2. Contract 509678 – New England Fire Equipment & Apparatus Company
Original BOCS approval: 11/21/2013- \$40,000
Original Term: 4/16/2014 – 4/15/2016
Scope: Provide parts and repairs, as needed, for Smeal Fire Apparatus.
Amendment 1: BOCS approved 10/9/2014 – increased aggregate by \$70,000.
Request for Amendment 2: Exercise the option to renew for 12-months, extending the term to 4/15/2017, and increase by \$40,000 for FY16.
Req. No. 121294
Account: General Fund
Account: Buyer: DC

DPW – GML 103

3. Contract 515448 – 4 Star Auto Glass
Original BOCS approval: 10/9/2014 - \$25,000
Term: 10/31/2014 – 10/30/2015
Scope: Furnish and install automotive glass as needed.
Request for Amendment 1: Exercise the option to renew for 12-months and extend the term to 10/30/2016.
Req. No. 118952
Account: General Fund
Account: Buyer: KS

DPW – GML 103

4. Contract 511876 – Waverly Pest Control LLC
Original BOCS approval: 3/13/2014 - \$14,160
Term: 9/30/2014 – 9/29/2015
Scope: Provide exterminating/pest control services for City buildings.
Amendment 1, BOCS approved 8/13/2015, exercised the option to renew for 12-months, extending the term to 9/29/2016, and increased the contract by \$13,440.
Request for Amendment 2: Amend the scope to include One Larkin Center and increase the contract by \$1,440.
Req. No. 121758
Account: General Fund
Account: Buyer: SR

5. Contract 510596 – State Contracting Corp of NY d/b/a/ Capital Industries
Original BOCS approval: 1/16/2014 - \$11,880
Term: 1/17/2014 – 1/16/2016
Scope: Removal and disposal of construction and demolition debris as needed.
Amendment 1, BOCS approved 3/12/2015 – exercised option to renew for 12-months and increased contract by \$11,880.
Amendment 2, BOCS approved 5/7/2015 – Contract increased by \$25,000
Request for Amendment 3: Increase the contract by \$35,000 for services required through expiration on 1/16/2016.
Req. No. 121797
Account: General Fund
Account: Buyer: ED

DPW – GML 103

6. Contract 516017– State Contracting Corp of NY d/b/a Capital Industries
Original BOCS approval: 10/23/2014 - \$1,000,000
Term: 11/15/2014 – 4/30/2015
Scope: Provide emergency standby services for the removal and hauling of snow as needed for winter 2014-2016.
Request for Amendment 1: Exercise the option to renew for winter 2015-2016.
Req. No. 121425
Account: General Fund
Account: Buyer: DC

7. Contract 516021– PCI Industries Corp.
Original BOCS approval: 10/23/2014 - \$1,000,000
Term: 11/15/2014 – 4/30/2015
Scope: Provide emergency standby services for the removal and hauling of snow as needed for winter 2014-2016.
Request for Amendment 1: Exercise the option to renew for winter 2015-2016.
Req. No. 121426
Account: General Fund
Account: Buyer: DC

8. Contract 517572– Mitrione & Sons Machine, Inc.
Original BOCS approval: 1/15/2015 - \$75,000
Term: 3/2/2015 – 3/1/2016
Scope: Provide repair services and parts for hydraulic cylinders and pumps as needed.
Request for Amendment 1: Exercise the option to renew for 12-months and extend the term to 3/1/2017.
Req. No. 121613
Account: General Fund
Account: Buyer: DC

PART III – REQUEST TO ADVERTISE – ALL ITEMS APPROVED

DPW

1. Elevator maintenance and repairs. Account: General Fund. Req. No. 121786. Buyer: SR
2. Rehabilitation of the bathrooms at the Service Center. Account: Capital. Req. No. 121760. Buyer: SR
3. Removal and disposal of construction and demolition debris as needed. Account: General Fund. Req. No. 121799. Buyer: ED
4. Structural repairs to exterior walls and façade at Fire Station 4, 36 Radford Street. Account: Capital. Req. No. 121883. Buyer: ED
5. Structural repairs at Fire Station 10, 575 Saw Mill River Road. Account: Capital. Req. No. 121880. Buyer: ED

PART IV – INFORMATIONAL

Parks

1. Agreement by and between the City of Yonkers and Beczak Environmental Education Center Inc./Sarah Lawrence College, 35 Alexander Street (the “Property”) whereby the City of Yonkers will pay all utility charges, including all water, fuel, gas, and electricity use charges, as well as performing snow removal and rudimentary landscape maintenance on a going forward basis, for a term of five years, in support of the mission of Beczak, while it is a tenant of Westchester County at the Property.

CITY OF YONKERS - BOARD OF CONTRACT AND SUPPLY
ANNOTATED AGENDA FOR MEETING OF SEPTEMBER 25, 2015 – 9:30 AM
CITY HALL – MAYOR’S RECEPTION ROOM – 2ND FLOOR

BOARD OF EDUCATION CONTRACTS* - Stated Meeting 9/16/2015

MEMBERS

MIKE SPANO, MAYOR, represented by Deputy Mayor Steve Levy

Liam McLaughlin, City Council President, represented by Chief of Staff Kathy Spencer

John Liszewski, Commissioner of Finance & Management Services

Paul Summerfield, City Engineer

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Procurements Subject to General Municipal Law (GML) 104b – Not Subject to Competitive Sealed Bidding

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PART I – RECOMMENDATIONS FOR NEW CONTRACTS – ALL ITEMS APPROVED

Special Education – GML 104b

1. *Dramatic Pragmatics Speech and Language Center*

Term: July 1, 2015 through June 30, 2016

Amount: \$4,200.00

Account: **General Fund**

Scope: Will provide speech services to improve pragmatic language and language based social thinking.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #11.2

Food Services– GML 103

2. *Various vendors including Brophy Brothers, Metropolitan, and Seashore*

Term: 2015-2016 School Year

Amount: \$100,000.00 (anticipated dollar allocation)

Account: **School Lunch Fund**

Scope: Purchase of Fresh Produce for the 2015-2016 School Year, as needed (perishable commodities), via competitive quotes from the lowest responsible vendor.

BOE Recommendation: **Stated Meeting 10/21/2015**

School Facilities Management – GML 104b

3. *Young Equipment Sales, Inc*

Term: 126 Calendar Days

Amount: \$16,632.00

Southern Westchester BOCES Contract 2014-15-C11

Account: **Non-CIP Capital Bond**

Scope: Furnish and Install 66 acoustical panels in the Lincoln High Gym.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #14.2

4. *Young Equipment Sales, Inc.*

Term: 180 Calendar Days

Amount: \$15,855.58

Southern Westchester BOCES Contract 2014-15-C11

Account: **Non-CIP Capital Bond**

Scope: Furnish and install seven 4-step choral risers and railings in the auditorium of Lincoln High School.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #14.8

School Facilities Management – GML 103

5. Audiotel, Inc.

Term: 365 calendar days

Bid No. 5948 – 4 bids

Opening Date: 9/2/2015

Award to 2nd low bidder

Amount 172,600

Account: General Fund

Scope: Maintenance and repairs of School clocks, intercoms, and PA systems.

Other bidders: Fire Systems Inc. \$171,400 – determined to be non-responsible based on poor performance on other YPS contracts; Dutchess Tel Audio \$179,500; Open Systems Metro \$210,400

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #14.4

6. WCC Tank Technology, Inc.

Term: September 17, 2015 through December 31, 2015

Bid No. 5955 – 8 bids

Opening Date: 9/9/2015

Award to low bidder

Amount: \$258,274

Account: **Capital**

Scope: Fuel Tank Replacement and Site Work at the Robert C. Dodson School

Other bidders: Gemstar Construction Corp. \$274,500; American Petroleum Equipment & Construction Company \$310,358; Peter J. Landi Inc. \$327,000; Island Pump & Tank Corp. \$344,338; Papitto Construction Company

\$384,750; G. Construction Enterprises LLC \$458,500; The Franklin Company \$564,640

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #14.9

Division of Teaching and Learning – GML 104b

7. Jacob Burns Film Center

Term: October 2015 - June 2016

Amount: \$8,500.00

Account: **SIF Fermi**

Scope: Consulting services will consist of organizing, designing, and delivering instruction in digital storytelling tied to the respective goals of the grant. The Center's overall approach includes a focus on content in relation to a technology integration design process.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #15.2

8. International Baccalaureate

Term: 2015-2016

Amount: \$200,000.00

Account: **General Funds**

Scope: The Diploma Programme is a comprehensive and balanced two-year curriculum and assessment system that requires students to study six subjects and core components across all disciplines. We anticipate registering approximately 500 students this year in IB subjects with a cost of administration and registration fees of coursework not to exceed \$200,000.00. We will also file for state AP/IB funding and plan on receiving credits of up to \$60,000 for our free and reduced lunch students.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #15.3

9. Catapult Learning, LLC.

Term: September 1, 2015-August 31, 2016

Amount: 185,706.00

Account: **Title I A**

Scope: Agreement with Catapult Learning to provide Title I supplemental instructional services to eligible students in the non-public schools. Catapult Learning will also provide parent engagement resources and activities as per the Title I federal guidelines.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #15.4

Division of Teaching and Learning – GML 104b

10. EDWorks, LLC

Term: October 2015 - June 2016

Amount: \$32,000.

Account: **Smart Scholars - RHS-ECS**

Scope: EDWorks will follow up on the past three years of summer professional development at Roosevelt HS-ECS and provide additional technical assistance for transference in the daily classroom practices as well as assisting with developing career pathways and deepening partnerships with higher education institutions.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #15.6

11. Student Assistance Services Corporation

Term: September 21, 2015 - June 30, 2016

Amount: \$58,636/\$428 day-137 days (Counselor); supplies-\$1,000 (program specific)

Account: **Community Schools Grant**

Scope: The Student Assistance Services Counselor will implement the Olweus Bullying Prevention Program (OBPP), a program which can prevent and reduce bullying behavior and other anti-social behaviors.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #15.7

12. Hudson River Museum

Term: September 2015 -August 2016

Amount: \$40,000.00.

Account: **SIF – Dodson; Title III; ELT**

Scope: To provide students, teachers, administrators, and families with experience-based, multidisciplinary, sequential curricular programming.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #15.9

Transportation – GML 104b

13. Easy Way Safety Services

Term: One Time Purchase

Amount: \$18,184.00

Account: General Fund

Scope: Purchase of 160 car seats to transport students under age four.

Other quotes: Bus Parts Warehouse \$20,940; Unity School Bus Parts \$19,479.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #16.2

Correction entry item 14 – Scope: Purchase and installation of furniture (desks, chairs, bookcases, lockers, and tables) for 14 new classrooms (9 separate locations). This item was originally approved by the BOCS on 8/13/15 and by the BOE on 8/19/15 as two separate awards, School Outfitters LLC for \$22,258 and Scholar Craft Products for \$17,062.61 based on NYS OGS pricing. BOCS approval was requested first because of the need to issue PO's quickly to receive the furniture in time for school opening. In addition, the quotes were still being formulated. Subsequently it was determined that the furniture could be obtained less expensively by combining the furniture to be supplied by Scholar Craft (only desk/combo) with the furniture from School Outfitters. The reason being that the Scholar Craft state contract had higher freight costs for low dollar orders being shipped to multiple locations. Accordingly, it is requested that the approval for Scholar Craft be rescinded and awarded to School Outfitters as stated below. This represents an increase of \$9,732.84.

Special Education– GML 104b

14. Multiple PO's - School Outfitters LLC

Term: one-time furnish and install.

Amount: \$49,053.45

Account: Capital

NYS OGS contract PC66516

Scope: Furnish and install a variety of desks, chairs, bookcases, lockers, and tables for 14 new classrooms to be delivered to 9 separate locations.

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #11.8

PART II – RECOMMENDATIONS FOR CONTRACT AMENDMENTS – ALL ITEMS APPROVED

School Facilities Management – GML 103

15. Contract No. 610774: *Innovative Electric of New York, Inc.*

Original Term: 365 calendar days

Original Amount of contract & Date of BOE Approval: \$747,500.00, BOE Approval on July 16, 2014

Scope/services: Electrical Construction: For the Electrical Construction work for the Restoration of Emergency & Electrical Utilities and Site Improvements at School 9.

Details of new amendment: Perform additional electrical construction work to cover unforeseen conditions and owner directed extra work in the amount of \$36,943.12 and extend term to 4/30/2016.

Account: **Capital**

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #**14.6**

16. Contract #Bid No. 5899-14; *Energy Management of Facilities, Inc. (EMF)*

Original Term of contract: 365 Calendar Days / Sept 21, 2015 to Sept 20, 2016

Original Amount of contract & Date of BOE Approval: \$487,040.00, by Resolution No. 14.7, dated September 17, 2014

Scope: Service and repair of HVAC controls and compressors.

Details of new amendment: Per clause in contract, extension by mutual consent under same terms and conditions and increase the contract by \$487,040.

Account: **General Fund**

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #**14.7**

School Facilities Management – GML 104b

17. Contract #PO 610221; *Stanley Convergent*

Original Term of contract: 365 Calendar Days, Unchanged

Original Amount of contract & Date of BOE Approval: \$125,736.00 BOE #**20.14** - June 17, 2015

Scope: Upgrade fire and intrusion communications and monitoring in 12 schools due to equipment obsolescence as of November 4, 2015.

Details of new amendment: Change order 1 to General Fund Services Contract with Stanley Convergent Systems (SONITROL) for Security and Fire Alarm Monitoring and Repair Services in the amount of \$60,240.00 to provide new communications hardware and updated monitoring in 12 buildings increasing this contract from \$125,736.00 to \$185,976.00.

Account: General Fund

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #**14.10**

18. *A Plus Technology*

Original Term of contract: 365 Calendar Days, this CO adds approximately 92 calendar days.

Original Amount of contract & Date of BOE Approval: \$99,259.66 under. BOE Resolution #**14.9**, September 17, 2014

Pricing per NYS OGS Contract PT63297

Scope: Repair and replacement of video surveillance systems in various schools.

Details of new amendment: Original contract: \$99,259.66, this Change Order: add \$23,717.20 revised contract amount: \$122,976.86. Furnish and install surveillance cameras at autism classes in 4 schools and extend term to December 31, 2015

Account: General Fund

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #**14.11**

Division of Teaching and Learning – GML 104b

19. *Generation Ready*

Original Term of Contract: September 2015 - June 2016

Original Amount of Contract & Date of BOE/BOCS Approval: \$139,400, Approved: 8/19/2015-Resolution #**18.12**

Scope: The vendor will provide professional development training for teachers' strategies to meet the high expectations of the Math and ELA CCLS.

Details of New Amendment: To provide additional professional development training to administrators and teachers at Martin Luther King, Jr. School, School 13 and Thomas Cornell Academy to develop a solid understanding of the ELA and Math CCLS and to differentiate teaching and learning by content, process and instruction to ensure their students meet these standards. \$77,800; The contractor will be paid within 90 days after submission of invoices.

Account: **SIG MLK** - \$40,800.00; **SIG 13** - \$20,000; **Title IIA** - \$17,000

BOE Recommendation: Stated Meeting 9/16/2015 – Resolution #**15.8**

* It should be noted pursuant to the terms of that certain intermunicipal agreement (“IMA”) by and between the Yonkers’ School District, acting by through its Board of Education (the “BOE”) and the City of Yonkers (the “City”) as filed in the Office of the City Clerk on 6/16/14, the City assumed, as of 7/1/14, the BOE’s purchasing and contracts functions. It should be noted that the City is acting in reliance on the procurement procedures undertaken by the BOE in connection with the contracts approved by the BOE on 9/16/15. Likewise, the City is acting in reliance on the BOE’s actions with respect to contracts proposed to be included for approval at the 9/25/15 BOCS meeting. It is further noted that City approval of any items contained on the BOE’s proposed 9/16/15 agenda shall be, and hereby is deemed, rescinded if the BOE does not act to approve any such agenda item(s). It is further noted that the City will continue to work with the BOE to ensure compliance with all applicable procurement requirements, including without limitation those set forth in the NYS GML, as well as those promulgated by the BOE thereunder. It is acknowledged that the City continues to work with the BOE to ensure that all required approvals are in place prior to commencement of the work.