

**CITY OF YONKERS - BOARD OF CONTRACT AND SUPPLY**

**AGENDA FOR MEETING OF JULY 16, 2015 – 9:30 AM**

**CITY HALL - MAYOR’S RECEPTION ROOM - 2<sup>ND</sup> FLOOR**

**MEMBERS**

**MIKE SPANO, MAYOR, represented by Deputy Mayor Sue Gerry**

**Liam McLaughlin, City Council President**

John Liszewski, Commissioner of Finance & Management Services

Paul Summerfield, City Engineer

John Larkin, City Council Majority Leader

**OTHERS IN ATTENDANCE**

Tom Collich, Purchasing Director

Karen Ramos, Deputy Corporation Counsel

**VOTING MEMBERS**

Procurements Subject to General Municipal Law (GML) 103 - Competitive Sealed Bidding

Mayor Mike Spano      John Liszewski      Paul Summerfield      Liam McLaughlin

**VOTING MEMBERS**

Procurements Subject to General Municipal Law (GML) 104b - Not Subject to Competitive Sealed Bidding

Mayor Mike Spano      John Liszewski      Paul Summerfield      Liam McLaughlin      John Larkin

**PART I – RECOMMENDATIONS FOR NEW CONTRACTS**

***Planning & Development – GML 104b***

1. Yonkers African American Heritage Committee  
Term: 12-months  
Amount: \$4,000  
Req. No. 120379  
Account: CDBG Year 40  
Scope: Funding to support the Black History Program and annual scholarship award dinner.  
Buyer: AC
  
2. Gotham Innovation Greenhouse Inc.  
Term: 8/1/2015 – 4/1/2017  
Amount: Not-to-exceed \$400,000  
Account: Urban Development Action Grant (“UDAG”).  
RFP-294 – 9/26/2014 – 3 proposals  
Scope: Creation and design of art light installations that will provide an animated mix of public information, way-finding, interactive light displays, imagery, and additional safety to enhance pedestrian experience in the Downtown/Waterfront District. Services include content provision, project management, technical assistance, and maintenance of the installations.  
Buyer: ED

***Police – GML 104b***

3. Grainger, Inc.  
Term: one-time purchase  
Amount: \$22,461  
Req. No. 119928  
Account: UASI-13 grant  
Suffolk County Contract No. ICES-102012-4  
Scope: Purchase of 70 chemical resistant overalls and 50 disposable respirators for the Emergency Services Unit.  
Buyer: FB

**Police – GML 104b**

4. St John's Riverside Hospital  
Term: 3/13/2015 – 3/12/2016  
Amount: \$40,048  
Req. No. 113553  
Account: General Fund  
Scope: Inoculation with rabies vaccine for 48 members of the Emergency Services Unit.  
Buyer: SR
  
5. Perkin Elmer Health Sciences, Inc.  
Term: 7/1/2015 – 6/30/2016  
Amount: \$17,544.48  
Req. No. 119693  
Account: General Fund  
Scope: Maintenance and support on two proprietary Chromatographs used by the Forensic Laboratory for testing the purity of controlled substances.  
Buyer: SR
  
6. AAA Emergency Supply Co., Inc.  
Term: One-time purchase  
Amount: \$15,360.22  
Req. No. 119900  
Account: UASI-13 Grant  
NYS OGS Contract PC64789  
Scope: Purchase of personal Hazmat protective clothing and accessories for the Emergency Services Unit.  
Buyer: SR

**Constituent Services/Office for the Aging – GML 104b**

7. Homestyle Caterers & Food Service 1 Inc. d/b/a Homestyle Food Service and Caterers (Yonkers)  
Term: 7/1/2015 – 6/30/2020  
Amount: \$3,180,000  
Accounts: Congregate Meals, Home Delivered Meals, and SNAP grants with City cash match from General Fund.  
RFP-310 – 6/11/2015 – 1 proposal  
Scope: Provide meals and disposable tableware for the Department's congregate and home-delivered meals program, six-days a week, for up to 10,000 meals per month, at the cost of \$5.20 per meal (2015-2016), \$5.25 per meal (2016-2017), \$5.30 per meal (2017-2018), \$5.35 per meal (2018-2019), and \$5.40 per meal (2019-2020).  
Buyer: SR

**Engineering – GML 104b**

8. Info Tech, Inc.  
Term: 24-months  
Amount: \$13,200  
Req. No. 120377  
Account: Capital  
Scope: Appia software license for online document management system required by the NYS Department of Transportation for the Ashburton Avenue construction project.  
Buyer: AS

**Engineering – GML 103**

9. Laberge Engineering & Consulting Group LTD  
Amount: \$81,320  
Term: 24-months  
Bid No. 5933  
Opening Date: 5/27/2015 – 10 bids  
Award to low bidder  
Req. No. 120466  
Account: Trust & Agency  
Scope: Provide on-call property surveying services, including metes and bounds descriptions and defining existing and proposed easements on properties.  
Other bidders: TEC Land Surveying \$87,100; Tectonic Engineering \$89,965.80; LAN Associates \$107,260; CV Associates \$111,522; Badey & Watson Surveying \$118,100; H2M Architects \$122,851.60; WSP USA Corp. \$127,874; HAKS Engineers \$130,633.60; B. Thayer Associates \$136,880.40.  
Buyer: SR

**Fire – GML 104b**

10. MES-NY  
Term: one-time purchase  
Amount: \$15,950  
Account: Capital  
Scope: Purchase of one Scott mobile refilling station for Scott Self Contained Breathing Apparatus (“SCBA”).  
Other quotes: AAA Emergency Supply \$17,560; Coastal Fire Systems \$17,981.55.  
Buyer: KS

**Parks – GML 104b**

11. Untermyer Performing Arts Council, Inc.  
Term: 7/1/2015 – 6/30/2018, with option to renew for 12-months  
Amount: \$22,500 (\$7,500 per year)  
Req. No. 120487  
Account: General Fund  
Scope: Provide culturally diverse free entertainment and a series of concerts at Untermyer Park and other locations.  
Buyer: AS

**PART II – RECOMMENDATIONS FOR CONTRACT AMENDMENTS**

**Human Resources – GML 104b**

1. Contract 514020 – Industrial Medicine Associates  
BOCS approved 6/27/2014 - \$15,000  
Term: 6/17/2014 – 5/31/2015  
Scope: Pre-employment psychiatric screenings and related services as needed.  
Request for Amendment 1: Exercise the option to renew for 12-months, extending the term to 5/31/2016, and increasing the aggregate by \$15,000.  
Req. No. 120384  
Account: General Fund  
Buyer: ED

**DoIT – GML 104b**

2. Contract 517261 – Elyse David  
BOCS approved 12/29/2014 - \$28,500  
Term: 1/1/2015 – 6/30/2015  
Scope: BOE website monitoring and maintenance.  
Request for Amendment 1: Exercise the option to renew for 12-months, extending the term to 6/30/2016, and increasing the aggregate by \$28,500.  
Req. No. 120330  
Account: General Fund  
Buyer: ED

***DPW – GML 104b***

3. Contract 519564 – RCA Asphalt LLC  
Term: 3/27/15 – 12/31/2015  
Original BOCS approval: 3/27/2015 - \$25,000 (estimated expenditure).  
Scope: Purchase of bulk quantities of asphaltic concrete (blacktop) as needed. Pricing per Westchester County contract RFB-WC-14331.  
Amendment 1: BOCS approved 6/4/2015 - Increase the contract by \$18,000.  
Request for Amendment 2: Increase the contract by \$85,000.  
Req. No. 120446  
Account: CHIPS Grant - \$50,000  
Req. No. 120401  
Account: General Fund - \$35,000  
Buyer: NG
  
4. Contract 51757 – Global Montello Group Corp.  
Term: 11/15/2014 – 11/10/2016  
Original BOCS approval: 1/29/2015 - \$959,638.29 (estimated expenditure through 6/30/2015).  
Scope: Purchase of bulk quantities of diesel fuel as needed. Pricing per NYS OGS Contract PC66702.  
Request for Amendment 1: Increase the contract by \$1,000,000 for 7/1/2015 – 6/30/2016.  
Req. No. 120450  
Account: General Fund  
Buyer: DC
  
5. Contract 51756 – Global Montello Group Corp.  
Term: 12/19/2014 – 12/18/2015  
Original BOCS approval: 1/29/2015 - \$889,512.92 (estimated expenditure through 6/30/2015).  
Scope: Purchase of bulk quantities of gasoline as needed. Pricing per NYS OGS Contract PC66690.  
Request for Amendment 1: Increase the contract by \$800,000 for 7/1/2015 – 12/18/2015.  
Req. No. 120449  
Account: General Fund  
Buyer: DC

**PART III – INFORMATIONAL**

***DoIT***

1. Cable Franchise Agreement by and between the City and Fibertech Networks, LLC (approved by the City Council).

***Office of the Mayor***

2. Agreement by and among the City, the Yonkers Public Library and the US Small Business Administration pursuant to which the City will assist with certain co-sponsored events to be held at the libraries.

**CITY OF YONKERS - BOARD OF CONTRACT AND SUPPLY**  
**ANNOTATED AGENDA FOR MEETING OF JULY 16, 2015 – 9:30 AM**  
**CITY HALL – MAYOR’S RECEPTION ROOM – 2<sup>ND</sup> FLOOR**

**BOARD OF EDUCATION CONTRACTS\* - Stated Meeting 7/15/2015**

**MEMBERS**

**MIKE SPANO, MAYOR** , represented by Deputy Mayor Sue Gerry

**Liam McLaughlin, City Council President**, represented by Chief of Staff Kathy Spencer

John Liszewski, Commissioner of Finance & Management Services

Paul Summerfield, City Engineer, represented by Deputy City Engineer Mike Lepre

John Larkin, City Council Majority Leader (absent)

**OTHERS IN ATTENDANCE**

Tom Collich, Purchasing Director

Karen Ramos, Deputy Corporation Counsel

**VOTING MEMBERS**

Procurements Subject to General Municipal Law (GML) 103 – Competitive Sealed Bidding

Mayor Mike Spano

John Liszewski

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**VOTING MEMBERS**

Procurements Subject to General Municipal Law (GML) 104b – Not Subject to Competitive Sealed Bidding

Mayor Mike Spano

John Liszewski

Paul Summerfield

Liam McLaughlin

John Larkin

**PART I – RECOMMENDATIONS FOR NEW CONTRACTS – ALL ITEMS APPROVED**

***Special Education– GML 104b***

1. St. Joseph’s Hospital

Term: July 1, 2015 through June 30, 2016

Amount: \$2,916,720.00

Account: IDEA Section 611 Grant - \$2,848,869.00 /TBD - \$67,851.00

Scope: Will provide occupational and physical therapy services to district students in order to maintain compliance with the student’s IEP.

BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #14.4

2. First Step Services

Term: July 1, 2015 through June 30, 2016

Amount: \$12,875.00

Account: IDEA Section 611 Grant

Scope: Will provide direct occupational, physical and speech therapy services to homebound Special Education Students in the YPS District as mandated by their Individual Education Plans.

BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #14.5

***Food Services – GML 103***

3. Culinary Depot (WBE)

Amount: \$46,146.49

Term: One-time purchase

Bid No. 5945

Opening date: 6/24/2015 – 3 bids

Award to low bidder

Account: Equipment Assistance Grant

Scope: Purchase of food service equipment for Cross Hill Academy, Cornell Academy, and Gorton High School

Other bidders: Douglas Equipment \$50,953.35; Kittredge Food Services \$59,483.31

BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #17.2

**School Facilities Management – GML 103**

4. Scotty Electric Corp.  
Amount: \$96,750.00  
Term: July 1, 2015 through June 30, 2016  
Bid No. 5914  
Opening date: 5/27/2015 – 2 bidders  
Award to low bidder  
Account: General Fund Building Repair  
Scope: On-call electrical service contract for work beyond staff capabilities.  
Other bidder: Prince Electric Corp. \$102,750  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #18.7
  
5. The Window Group, Inc.  
Amount: \$77,475.00  
Term: July 21, 2015 through July 20, 2016  
Bid No. 5913  
Opening date: 5/27/2015 – 2 bidders  
Award to low bidder  
Account: General Fund Building Repair  
Scope: Repair, maintenance, service and upgrades to existing school windows.  
Other bidder: A & J Construction of NY Inc. \$107,649.45  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #18.8
  
6. Cooper Tank & Welding Corp.  
Amount: \$36,470.00  
Term: one-time purchase  
Bid No. 5942  
Opening date: 6/10/2015 – 4 bids  
Award to low bidder  
Account: General Equipment Fund  
Scope: Furnish and deliver 20, 25, & 30 yard dumpsters to various locations throughout the District in conjunction with City of Yonkers Recycling Program.  
Other bidders: Custom Container Solutions \$37,100; Wastequip \$45,009; United Services GP \$46,580  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #18.11
  
7. Hudson Valley Fire Protection, Inc.  
Amount: \$87,984.00  
Term: July 21, 2015 through July 20, 2016  
Bid No. 5911  
Opening date: 3/18/2015 – 3 bids  
Award to 2<sup>nd</sup> low bidder\*  
Account: General Fund Contractual and Building Repair  
Scope: Maintenance of fire suppression and kitchen exhaust systems.  
Other bidders: Simplex Grinnell \$80,200; Interstate Fire & Safety Equipment \$95,355  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #18.10

\*The Department is requesting to rescind the award to Simplex Grinnell, at no cost to the District, which was approved by the BOE on 4/22/2015 and the BOCS on 4/23/2015. It has since been determined and agreed by both parties that Simplex Grinnell lacks the equipment and experience to perform critical tasks (annual cleaning and inspection of kitchen hood exhaust systems) as required by the contract.

**School Facilities Management – GML 104b**

8. Code Compliance Inspections, Inc.  
Term: 365 calendar days  
Amount: \$11,500.00  
Account: General Fund  
Scope: Annual Fire Safety Inspections mandated by the NYSED.  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #18.5

**School Facilities Management – GML 104b**

9. Midlantic Environmental, Inc  
Term: 365 Calendar days  
Amount: \$16,000.00  
Account: General Fund Building Repair  
Scope: Asbestos abatement work for St. Joseph Clinic Renovations located at Siragusa and King Schools.  
Other quotes: Unitech Services Group \$23,450; ABF Environmental \$29,700  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #18.6
  
10. Young Equipment Sales, Inc  
Term: July 21, 2015 through July 20, 2016  
Amount: \$132,996.00  
Southern Westchester BOCES Contract No. 2013-14-C14  
Account: Capital  
Scope: Furnish and install Bradle Bradmar Solid Plastic Bathroom Partitions at Enrico Fermi, M.L. King and PS 21.  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #18.9

**Division of Teaching and Learning – GML 104b**

11. Leake and Watts Services, Inc, Marion and George Ames Early Education Center  
Term: September, 2015 through June, 2016  
Amount: \$37,500  
Account: UPK Grant  
Scope: To provide Pre-K services to students of YPS.  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #19.2
  
12. Saint Peter’s Head Start Program  
Term: September, 2015 through June, 2016  
Amount: \$114,100  
Account: UPK Grant  
Scope: To provide Pre-K services to students of YPS.  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #19.3
  
13. PATHS Education Worldwide  
Term: 2015-2016  
Amount: \$10,000  
Account: Pre-K Expansion Grant  
Scope: Provide PATHS Education Worldwide professional development training sessions/workshops to teachers and administrators.  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #19.4
  
14. Rosanne Falcone  
Term: 2015-2016  
Amount: 15,000.00  
Account: General Fund  
Scope: Rosanne Falcone will assist the new Director of Registration with hands-on training in the policies and procedures of registration for new students, as well as the School Choice and student placement processes.  
BOE Recommendation: Stated Meeting 7/15/2015 – Resolution #19.5

**Student Information Assessment and Reporting – GML 104b**

15. Strategic Measurement, Inc.  
Term: February 2015 - August 2015  
Amount: \$152,068  
Account: General Fund  
Scope: Provide image scanning and scoring services per NYSED requirements.  
BOE Recommendation: Stated Meeting 1/21/2015, Resolution 17.3

**Career & Technical Education – GML 104b**

16. DTM Parts Supply, Inc. (MBE)

Term: one-time purchase

Amount: \$13,937.108

Account: P-Tech grant

Scope: Purchase of 75 electronic workbenches.

Other quotes: Grainger \$16,209.90; A Plus Warehouse \$17,525.30; Bhayana Brothers LLC \$18,870.15

BOE Recommendation: Stated Meeting 7/15/2015, Resolution **15.2**

**PART II – RECOMMENDATIONS FOR CONTRACT AMENDMENTS – ALL ITEMS APPROVED**

**School Facilities Management – GML 103**

1. Contract 609879 - AFL Construction Co., Inc.

BOE approved 5/21/2014 - \$548,006

Term: May 21, 2014 through May 22, 2015

Scope: General construction work for the replacement of boilers, ceiling replacement, and site work at the Museum School 25.

Request for Amendment No.1: Increase the contract by \$18,271.22 and extend the term to 12/31/2015 due to unforeseen conditions that required additional asbestos abatement and construction of a fire rated shaft for the boiler flue.

Account: Capital Bond Fund

Recommendation: Stated Meeting 7/15/2015 – Resolution **#18.2**

2. Contract 608281 - Pearl River Plumbing, Heating & Electric, Inc. (d/b/a Bertussi's)

BOE approved 2/12/2014 - \$4,268,268

Term: June 30, 2015 to December 31, 2015.

Scope: HVAC Construction work for the AC Ventilation and Emergency Utility Upgrades at the Yonkers Middle High School Project.

Request for Amendment No.1: Increase the contract by \$65,194.68 and extend the term to 12/31/2015 due to unforeseen conditions that required additional HVAC work.

Account: Capital Bond Fund

Recommendation: Stated Meeting 7/15/2015 – Resolution **#18.3**

**Division of Teaching and Learning – GML 104b**

3. Multiple Purchase Orders – Sargent Welch, a Division of VWR International LLC, d/b/a Ward's Science

BOE Approved 1/21/2015 - \$26,000

Term: 2014-2015 School Year

Scope: Purchase of science materials and laboratory supplies for all schools. Pricing per Wappingers Central School District contract 160039.

Request for Amendment No. 1: Increase the purchase by \$100,000 for additional supplies.

Account: General Fund

BOE Recommendation: Stated Meeting 7/15/2015 – Resolution **#19.6**

\* It should be noted pursuant to the terms of that certain intermunicipal agreement (“IMA”) by and between the Yonkers’ School District, acting by through its Board of Education (the “BOE”) and the City of Yonkers (the “City”) as filed in the Office of the City Clerk on 6/16/14, the City assumed, as of 7/1/14, the BOE’s purchasing and contracts functions. It should be noted that the City is acting in reliance on the procurement procedures undertaken by the BOE in connection with the contracts approved by the BOE on 7/15/15. Likewise, the City is acting in reliance on the BOE’s actions with respect to contracts proposed to be included for approval at the 7/16/15 BOCS meeting. It is further noted that City approval of any items contained on the BOE’s proposed 5/20/15 agenda shall be, and hereby is deemed, rescinded if the BOE does not act to approve any such agenda item(s). It is further noted that the City will continue to work with the BOE to ensure compliance with all applicable procurement requirements, including without limitation those set forth in the NYS GML, as well as those promulgated by the BOE thereunder. It is acknowledged that the City continues to work with the BOE to ensure that all required approvals are in place prior to commencement of the work.