

CITY OF YONKERS - BOARD OF CONTRACT AND SUPPLY

ANNOTATED AGENDA AGENDA FOR MEETING OF FEBRUARY 26, 2015 – 9:30 AM

CITY HALL - MAYOR'S RECEPTION ROOM - 2ND FLOOR

MEMBERS

MIKE SPANO, MAYOR, represented by Deputy Mayor Sue Gerry

Liam McLaughlin, City Council President, represented by Chief of Staff Kathy Spencer

John Liszewski, Commissioner of Finance & Management Services

Paul Summerfield, City Engineer

John Larkin, City Council Majority Leader (absent)

OTHERS IN ATTENDANCE

Thomas Collich, Purchasing Director Ed Dodge, Associate Purchasing Director Karen Ramos, Deputy Corporation Counsel

VOTING MEMBERS

Procurements Subject to General Municipal Law (GML) 103 - Competitive Sealed Bidding

Mayor Mike Spano John Liszewski Paul Summerfield Liam McLaughlin

VOTING MEMBERS

Procurements Subject to General Municipal Law (GML) 104b - Not Subject to Competitive Sealed Bidding

Mayor Mike Spano John Liszewski Paul Summerfield Liam McLaughlin John Larkin

PART I – RECOMMENDATIONS FOR NEW CONTRACTS – Items 1 and 3 - 14 Approved

Item 2 No Vote, will be re-submitted at later date

DoIT – GML 104b

1. Prophecy Americas, Inc.

Term: One time

Amount: \$17,456

Req. No. 117444

Account: Capital

Scope: Provide functional receipt enhancement to Basis2 Water Cashiering System including design, coding, documentation, testing and packaging.

Buyer: AS

2. Connecticut Business Systems

Term: 60- months

Amount: \$4,511,760

Account: General Fund

Westchester County Shared Services Agreement (IT-1169 Amendment 82)

Req. No.

Scope: The combined monthly cost for the City and the Board of Education for copy and scan equipment is \$75,196 and the current monthly cost of our activity is approximately \$80,000. This new agreement represents an annual savings of approximately \$50,000 for the City or approximately \$250,000 over the life of the agreement. There will be a provision in the agreement to lower the monthly cost even further, based on usage. Part of the internal plan for copying includes a campaign that will reduce the number of printers in the City/BOE and encourage the use of copiers for printing. This practice will save us on a cost-per-copy basis. In addition, the new copiers include software that will monitor and measure usage per person. Funding will be 85% BOE and 15% City.

Buyer: TC

Planning & Development – GML 104b

3. Downtown Waterfront BID, Inc.
Term: 12-months
Amount: \$50,000
Req. No. 117451
Account: CDBG Year 40
Scope: Provide landscaping and beautification of streets and awning power cleaning.
Buyer: AC
4. Downtown Waterfront BID, Inc.
Term: 12-months
Amount: \$13,500
Req. No. 117452
Account: CDBG Year 40
Scope: Funding to support music series at Van Der Donk Park and the City Pier.
Buyer: AC
5. Westchester Association for Retarded Citizens
Term: 12-months
Amount: \$10,000.00
Req. No. 117449
Account: CDBG Year 40
Scope: Provide work and learning skills services for the benefit of four disabled adults.
Buyer: AC
6. Dominican Cultural Association of Yonkers
Term: 12-months
Amount: \$6,000
Req. No. 117454
Account: CDBG Year 40
Scope: Funding to support cultural arts and crafts program for fifty low-income families.
Buyer: AC

Police – GML 104b

7. Better Light and Power, Inc.
Term: one-time purchase
Amount: \$90,514
Req. No. 113578
Account: UASI-12 grant
NYS OGS contract PT62003
Scope: Purchase of one Generac Mobile Power Series Diesel Generator to be used as back-up to the Operation Command Center at 1109 Yonkers Avenue in emergencies.
Buyer: SR

Police – GML 103

8. Empire Energy Specialists, Inc.
Term: One-time installation
Amount: \$54,266
Bid 5855
Opening date 6/25/2014
Award to Sole Bidder
Account: UASI-13 grant
Req. No. 116249
Scope: Furnish, deliver, and install new Precinct doors with hardware, for Police Precincts 1, 2, 3 & 4. The total bid amount was \$195,315, but the department would like to move forward with only the 1st Precinct portion at this time. A new request to advertise will be forthcoming to re-bid the remaining precincts with new specifications.
Buyer: ED

Human Resources – GML 104b

9. Partners in Safety, Inc.
Term: 24-months, with option to renew for 12-months.
Amount: \$30,000
Req. No. 117278
Account: General Fund
Scope: Drug and alcohol testing services, including policy consultation and employee education.
Buyer: SR

DPW – GML 103

10. BiLo Industries (line items 1, 2, and 7) - \$99,582
David Weber Oil Co. (line items 1, 4, 5, 6, and 8) - \$54,140
Term: 12-months.
Bid 5893
Opening date 1/14/2015 – six bids received
Account: General Fund
Scope: Furnish and deliver, as needed, bulk quantities of various automotive fluids (8 items). Award to low bidders per line item.
Other bidders: Lubenet LLC \$90,040 (did not bid item 7, BiLo Industries low at \$74,940), NOCO Distribution \$175,045; Atlantic States Lubricant s Corp. \$180,485; Grade A Petroleum \$ 185,093.
Buyer: AS
11. Suburban Restoration Co., Inc.
Amount: \$9,380
Term: 4-days.
Bid 5897
Opening date 2/4/2015 – three bids received
Award to low bidder
Account: Capital
Scope: Asbestos abatement of floor tile and mastic in the Fire Station 10 kitchen.
Other bidders: NSC Abatement Services, Inc. \$13,500; Unitech Services Group, Inc. \$14,966.
Buyer: AS

DPW – GML 104b

12. Corsi Tire of Ossining
Amount: \$22,372.20
Term: one-time purchase.
Westchester County Contract WC-13261
Account: General Fund
Req. Nos. 117419, 117382, 117161, 117052, 117253, 117351, and 117162.
Scope: Purchase of Goodyear and Michelin tires.
Buyer: AS
13. Stratagem Security, Inc.
Term: one-time furnish and installation
Amount: \$148,281.22
Req. No.
Account: UASI-14 grant
NYS OGS Contract PT65393
Scope: Furnish and install access control conversion system at 2nd floor, One Larkin Center, including software, licenses, onsite training and project management.
Buyer: ED

DPW – GML 104b

14. Stratagem Security, Inc.
Term: one-time furnish and installation
Amount: \$48,604.37
Req. No. 117631
Account: UASI-14 grant
NYS OGS Contract PT65393
Scope: Furnish and install access control conversion system at 28 Wells Avenue, including software, licenses, onsite training and project management.
Buyer: ED

PART II – RECOMMENDATIONS FOR CONTRACT AMENDMENTS – All items approved

DoIT – GML 104b

1. Contract 514074 – Access3000 Inc.
Original BOCS approval: 6/27/2014 - \$120,000
Term: 7/1/2014 – 6/30/2015
Scope: Twelve-month professional services contract to provide IT consulting on various City projects including the Basis 2, New World finance system deployment, VOIP deployment, and other projects as needed.
Request for Amendment No. 1: Department is requesting approval for continuation of services, to increase the aggregate by \$100,000 and exercise an option to extend the contract an additional 12-months.
Req. 117470
Account: General Fund
Buyer: ED
2. Contract 515756 – Kana Software Inc.
Original BOCS approval: 5/15/2014 - \$30,000
Term: 2/26/2014 – 2/25/2015
Scope: Twelve-month maintenance and support contract for the Lagan Frontlink Customer Relationship Management (CRM) software application. Department is requesting approval to exercise the option to renew for one (1) additional year and an increase to the contract amount by 30,000.
Req. 117443
Account: General Fund
Buyer: ED

DPW – GML 103

3. Contract 504978 – JCI Jones Chemicals. Inc.
Original BOCS approval: 3/28/2013 - \$82,500
Term: 5/1/2013 – 4/30/2015
Scope: Furnish and deliver, as-needed, liquid chlorine in 150 lb. containers. This product is used for the maintenance of the City's drinking water.
Amendment No. 1, BOCS approved 2/27/2014: exercised the option to renew for 12-months and increased the amount by \$46,000.
Request for Amendment No. 2: Increase the amount by \$37,500 to fund purchases through expiration on 4/30/2015.
Req. 117394
Account: General Fund
Buyer: AS

Corporation Counsel – GML 104b

4. Contract 513321 – Harris Beach LLC
Term: open-ended
Original BOCS approval: 1/16/2015 - \$5,000. Subsequent BOCS approved increases: \$25,000
Scope: Provide various legal services and representation as needed.
The Department is requesting approval to increase the contract by \$50,000.
Req. 117330
Account: General Fund
Buyer: AC

Planning & Development – GML 104b

5. Contract 517094 – Yonkers Downtown Waterfront Development Corp.
Initial term: 6-months
Original BOCS approval: 12/11/2014 - \$230,702
Scope: Funding for payment of Section 108 and CPC loans for the Gazette Building at 55 Main Street.
The Department is requesting approval to increase the contract by \$219,154 and extend the term 6-months.
Req. Nos. 117461 and 117456
Account: CDBG-Year 40
Buyer: AC

PART III – REQUEST TO ADVERTISE – All items approved

DPW

1. 12-month agreement, with option to renew for 12-months, to purchase 25 % Caustic Soda, Membrane Grade, as needed for maintenance of water distribution system. Estimated expenditure \$100,000. Account: General Fund
2. 12-month contract, with option to renew for 12-months, to purchase Sigma Valve Boxes as needed. Account: General Fund.
3. 12-month contract, with option to renew for 12-months, to purchase Mueller Water Distribution products as needed. Account: General Fund.

Fire

4. Thirty-six month contract to provide testing and inspections of ground ladders. Account: General Fund.

CITY OF YONKERS - BOARD OF CONTRACT AND SUPPLY
ANNOTATED AGENDA FOR MEETING OF FEBRUARY 26, 2015 – 9:30 AM
CITY HALL – MAYOR’S RECEPTION ROOM – 2ND FLOOR

BOARD OF EDUCATION CONTRACTS* - Stated Meeting 2/11/2015

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John Liszewski, Commissioner of Finance & Management Services

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PART I – RECOMMENDATIONS FOR NEW CONTRACTS – ALL ITEMS APPROVED

Career and Technical Education – GML 104b

1. *St. Josephs Medical Center*

Term: November 1, 2014 - May 31, 2015

Amount: \$60,000.00

Account: **General Fund**-\$50,000.00 – **Smartscholars Grant**-\$10,000

Scope: St. Joseph's Hospital plays a central role in the continuing development and implementation of Gorton High School's outstanding Medical/Health Magnet Program. Evaluations from Gorton's administrators, teachers, and students indicate that Magnet students, including special education medical/health curriculum, and training in first-aid, nursing, physical/occupational therapy, laboratory, and other related domains that have influenced their post-secondary aspirations and pursuits.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #15.2

2. *Westchester Community College*

Term: 2014-2015

Amount: \$12,154.20

Account: **P-TECH Grant-Riverside High School**

Scope: Westchester Community College will be serving as the higher education partner in this collaborative program, funded by New York State. As such, the college will be providing a "coach" from its faculty to work with teachers and administrators in the high school - as well as with representatives from the private sector partner - to implement this collaborative program. In addition, the college will provide faculty members in the fields of Mathematics and English to work with their counterparts on the high school faculty to strengthen curriculum and instruction in those areas. The intent is to better prepare Riverside High School students to be college ready and successful in their chosen careers.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #15.3

Career and Technical Education – GML 104b

3. Westchester Community College

Term: 2014-2015

Amount: \$12,154.20

Account: **P-TECH Grant-Saunders High School**

Scope: Westchester Community College will be serving as the higher education partner in a collaborative program funded by New York State. The college will provide the "coach" from its faculty to work with teachers and administrators in the high school as well as with representatives from the private sector partner to implement a collaborative program. In addition, the college will provide faculty members in the fields of Mathematics and English to work with their counterparts on the high school faculty to strengthen curriculum and instruction in those areas. The intent is to better prepare Saunders High School students to be college-ready and successful in their chosen careers. A variety of staff members at Saunders Trades & Technical High School will be served by three Westchester Community College staff members, primarily administrators and key teacher leaders. The WCC personnel will serve as facilitators and subject matter experts, helping the Saunders High School staff better prepare students in this project to be successful in college and in their chosen careers.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #15.4

4. Saunders High School Cosmetology and Barbering Department: Supplies for Cosmetology and Barbering Magnet

Term: 2014-2015

Amount: \$16,804.12

Account: **Secondary Perkins Grant-Saunders High School**

Scope: The Saunders High School Cosmetology and Barbering department ordered a vast amount of supplies to be used in our classrooms.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #15.5

District Guidance – GML 104b

5. Westchester County Center

Term: June 24 - June 28, 2015

Amount: \$67,340.50

Account: **General Fund**

Scope: Conduct high school graduation ceremonies in June 2015.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #16.2

Food Services

6. Answer Vending, Inc.

Term: 2014-2015

Amount: Commissions Generate \$50,000.00 per year to the Yonkers Food Services Department

Account: **Revenue to School Lunch Fund.**

Scope: To conveniently provide Spring Water and 100% Juice to students in the Yonkers Public Schools.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #18.2

School Facilities Management – GML 104b

7. Empire Energy Specialists, Inc. (Yonkers)

Term: 180 Calendar Days

Amount: \$15,986.00 lump sum

Account: **General Fund**

Scope: Replace with new, two sets of double exterior doors in the Cedar Place gym.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #19.2

Other quotes: Northbrook Contracting Corp. \$18,600; Corey Glass \$19,680

School Facilities Management – GML 103

8. Peter J. Landi, Inc.

Term: One calendar year: March 1, 2015 to February 28, 2016

Amount: \$633,000.00

Account: **Local Capital Bond Fund**

Scope: Site Construction service for the School 13 Emergency Utilities Project, Window Replacement, Interiors and Asbestos Abatement Project. The scope of work includes but is not limited to the restoration of playgrounds, perimeter fencing, paving for school parking, and concrete sidewalks.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #19.6

Other bidders: Vernon Hills Contracting \$689,657; Abbott & Price Inc. \$714,000

School Facilities Management – GML 103

9. SMAC Corp.

Term: One calendar year: March 1, 2015 to February 28, 2016

Amount: \$2,289,200.00

Account: **Local Capital Bond Fund**

Scope: General Construction services for School 13 Restoration of Emergency Utilities, Window, Interior and Asbestos Abatement Project. This contract scope of work includes but is not limited to performing asbestos abatement of walls, floors and ceilings known to contain asbestos; installing new walls, floors and ceilings; and painting.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #**19.8**

Other bidders: Divine Construction Corp. \$3,102,000; AFL Construction Corp. \$3,614,250

10. South East Plumbing Corporation – sole bidder

Term: One calendar year: March 1, 2015 to February 28, 2016

Amount: \$52,000.00

Account: **Local Capital Bond Fund**

Scope: HVAC services for School 13 Emergency Utilities, Window Replacement, Interior and Asbestos Abatement Project. The scope of work is to include extending ductwork, installing grilles, registers and diffusers for spaces being renovated.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #**19.9**

11. TWP Plumbing & Heating, Inc.

Term: One calendar year: March 1, 2015 to February 28, 2016

Amount: \$112,000.00

Account: **Capital Bonded Fund**

Scope: Plumbing Services for School 13 Emergency Utilities, Window Replacement, Interior and Asbestos Abatement Project. This contract scope of work includes but is not limited to modifying the existing plumbing lines and installing new plumbing fixtures for classroom bathrooms being renovated.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #**19.10**

Other bidders: Southeast Plumbing Corp. \$125,000; Ackerman Plumbing \$148,942

School Facilities Management – GML 104b

12. John R. Becker

Term: 300 Calendar Days

Amount: \$30,000.00 max. Paid as-needed

Account: **Capital Bond Funds**

Scope: Capital Project Management

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #**19.5**

Division of Teaching and Learning – GML 104b

13. Booksource – NYS OGS contract PC64329

Term: 2014-2015 School Year

Amount: \$22,318.35 (Purchase Orders Only)

Account: **Title III Immigrant**

Scope: To provide summer reading bilingual books for bilingual students at Yonkers Public Schools.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #**20.2**

14. Southern Westchester BOCES

Term: August 2014 - June 2015

Amount: \$290,000.00

Account: **General Fund**

Scope: Interscholastic Athletics

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #**20.7**

Division of Teaching and Learning – GML 104b

15. Study Island an Edmentum Product

Term: March 1, 2015 - March 1, 2016

Amount: \$36,000

Account: **Race to the Top; 1003a Grant**

Scope: This contract is for Study Island, a web based resource for students from Edmentum, the sole provider of this resource. Study Island includes web activities and resources to support practice and preparation for Regents, CCLS material, SAT, PSAT, AP, and other NYSED learning materials. Access to this resource is 24 hours a day 7 days a week. This contract includes 10 schools. Of these, 3 schools will receive 1,000 licenses at \$5,000 per school while 7 schools will receive 500 licenses at \$3,000 per school. This reflects a volume discounted price of \$5 and \$6 per license based on school license volume.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #20.8

PART II – RECOMMENDATIONS FOR CONTRACT AMENDMENTS - APPROVED

Division of Teaching and Learning – GML 104b

1. New York Institute of Technology (NYIT)

Term: February 2015 - June 2015

Amount: \$25,000

Original contract term and amount: Resolution 17.6, November 2014 - \$49,000.00

Terms(s) of any prior amendments and their respective value(s): November 2014

Account: **Race to the Top**

Scope: Amendment funded through Race to the Top to supporting professional development through daytime coaching and afterschool workshops supporting 21st Century learning techniques. This amendment adds 25 days to the current contract, reflecting a decrease of services (11 days) from last year. This is due to a reduction in available funding.

BOE Recommendation: Stated Meeting 2/11/2015 - Resolution #20.6

* It should be noted pursuant to the terms of that certain intermunicipal agreement (“IMA”) by and between the Yonkers’ School District, acting by through its Board of Education (the “BOE”) and the City of Yonkers (the “City”) as filed in the Office of the City Clerk on 6/16/14, the City assumed, as of 7/1/14, the BOE’s purchasing and contracts functions. It should be noted that the City is acting in reliance on the procurement procedures undertaken by the BOE in connection with the contracts approved by the BOE on 2/11/15. Likewise, the City is acting in reliance on the BOE’s actions with respect to contracts proposed to be included for approval at the 2/26/15 BOCS meeting. It is further noted that City approval of any items contained on the BOE’s proposed 2/11/15 agenda shall be, and hereby is deemed, rescinded if the BOE does not act to approve any such agenda item(s). It is further noted that the City will continue to work with the BOE to ensure compliance with all applicable procurement requirements, including without limitation those set forth in the NYS GML, as well as those promulgated by the BOE thereunder. It is acknowledged that the City continues to work with the BOE to ensure that all required approvals are in place prior to commencement of the work.