

87 Nepperhan Ave  
Room 212  
Yonkers, NY 10701

CITY OF YONKERS  
NON-COMMERCIAL SOLICITATION  
LICENSE APPLICATION

Phone: 914-377-6808  
Fax: 914-377-6811  
Website:  
www.YonkersNY.gov

**INSTRUCTIONS FOR USING THIS FORM**

**Please Note:**

**If the required supporting documents are not submitted with the application, it will result in the delay and/or denial of the application.**

**Requirements:**

1. Application must be signed by the applicant before a Notary Public.
2. Submit proof that your organization has Sec. 501 (c) (3) charitable status. Provide the names, addresses, and phone numbers of the officers and directors of the organization.
3. Provide the purpose of the solicitation for which permission is sought, with the dates/times and the localities of the solicitation.
4. Provide copies of ID Cards issued by the organization that include the name, address and phone number of each solicitor, submitted with a personal photo ID, i.e., Driver or Non-Driver License, Passport.
5. Additional Licensing requirements may be necessary for any solicitations using minors between the ages of 14-18 years.
6. State whether or not any commissions, fees, wages, or emoluments are to be expended in connection with such noncommercial solicitation.
7. If soliciting for a political organization, provide card from Board of Elections certifying that they are on record.
8. Complete lists of names of solicitors, location of solicitation, and dates/times of solicitation must be faxed to the corresponding precinct and to the Consumer Protection Bureau at least 2 business days prior to the solicitation. All solicitors listed must be pre-registered with the CPB.

**License valid only for dates and locations specified.**

**NAME OF ORGANIZATION:**

**OFFICERS & DIRECTORS OF ORGANIZATION**

NAME	ADDRESS	PHONE #

License #: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Mike Spano, Mayor  
Kerry O'Brien Hess, Director

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Pursuant to the provisions of the Code of the City of Yonkers, I the undersigned respectfully petition for the below-listed license in the City of Yonkers, and for that purpose, I hereby provide the following answers to the questions contained herein.

Name: Social Security #:

Address:

City: State: Zip:

Home Phone #: Cell #:

Date of Birth: Sex: Height: Hair Color: Eye Color:

Are you a citizen of the United States?

If not, please provide a copy of your INS A Card and #:

Organization Name:

Organization Address:

Purpose of Solicitation:

Describe your method of solicitation:

Will any commissions, fees, or emoluments be expended in connection with solicitation?

State requested dates and times of solicitation:

Requested location(s) of solicitation:

Have you ever been arrested or convicted of a crime?

If yes, explain on additional sheet.

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Kerry O'Brien Hess, Director

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I, \_\_\_\_\_, being duly sworn, deposes and says that all of the answers in the foregoing application are true.

Signature/Date: \_\_\_\_\_ Print name: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

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Mike Spano, Mayor  
Kerry O'Brien Hess, Director