

MIKE SPANO
MAYOR

WILLIAM J. SCHNEIDER, P.E.
COMMISSIONER



87 Nepperhan Avenue, 5th Floor
Yonkers, New York 10701

Building Tel.: (914) 377-6500
Fax: (914) 377-6545

Housing Tel.: (914) 377-6536
Fax (914) 377-6496

CITY OF YONKERS
DEPARTMENT OF HOUSING AND BUILDINGS

Date: _____

To: Department of Housing & Buildings
87 Nepperhan Avenue, 5th floor
Yonkers, NY 10701

Re: Temporary Certificate of Occupancy/Partial Temporary Certificate of Occupancy
Or Temporary Certificate of Occupancy or Partial/Temporary Certificate of
Occupancy Extension

Address _____

Block: _____ Lot: _____

Application# _____

To Whom It May Concern:

() Request a Temporary Certificate of Occupancy or Partial/Temporary Certificate of
Occupancy for the above referenced property.

() I hereby request a three (3) month extension of my Temporary Certificate of
Occupancy () or Partial/Temporary Certificate of Occupancy () for the above
referenced property for the following reason:

() I hereby request a six (6) month extension of my Temporary Certificate of Occupancy
() or Partial/Temporary Certificate of Occupancy (), for the above referenced
property for the following reason:

Note: Temporary Certificates of Occupancy and Partial/Temporary Certificates of Occupancy being extended
for the first time will only be extended for three (3) months.

Enclosed please find a check in the amount of Two Hundred Dollars (\$200.00) for the first extension and Three
Hundred Dollars (\$300.00) for any extension thereafter made payable to the City of Yonkers.

Sincerely,
